

**Board of Regents of the University System of Georgia
USA PATRIOT Act Task Force**

***Law Enforcement and Technology Subcommittee Guidance Recommendations for
USG Institutions***

1. President shall ensure that campus responsibilities as described by the Computer Security Policy of the Board of Regents of the University System of Georgia [712] are followed.
2. President Shall Designate a “Responsible Cybersecurity Official (RCO)”:
 - a. Should be Legal Counsel / technology officer / senior official who can speak on behalf of the institution
 - b. Should report through existing hierarchy and collaborate closely with the Office of the President and Legal Counsel
 - c. Should be available 24/7 with delegates available when absent
 - d. Should NOT be a *restricted person*
3. Responsibilities and Authority of the RCO:
 - a. Oversees implementation of campus information technology security plan
 - b. Ensures implementation of Information Technology Security Awareness Program
 - c. Ensures implementation of Technology Incident Response Plan
 - d. Oversees assessment of campus capabilities for complying with law enforcement requests
 - e. Coordination with Human Resources to update appropriate HR policies advising employees of responsibilities for cybersecurity
 - f. Point of contact for law enforcement agencies
 - g. RSO should NOT have unilateral policy-making authority
 - h. Keeps relevant records of requests for information from campus systems.
4. Other Concerns:
 - a. Burns Newsome, USG Legal Affairs, will serve as resource for campuses desiring additional legal assistance

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